

Temporary Hot Glass Instructor (HGI) Sep–Dec 2024

Status: Part Time (20 hours per week)

Reports To: Hot and Cold Glass Coordinator

Passionate about the arts? Looking for a new challenge and the opportunity to make a difference in your community? We're looking for creative, motivated people like you!

The Hot Glass Instructor will work in PGC's hot shop, which will include teaching classes and workshops, as well as assisting with other projects as necessary. The Hot Glass Instructor will need to work closely with both the administrative and technical staff at PGC, and will need to demonstrate ability to work in a collaborative team environment in all interactions with staff, students, and the public.

A successful candidate will be comfortable working a very flexible and sporadic schedule including weekends and evening hours. Although, every effort will be made to provide advance notice of scheduling changes, some last-minute cancellations or changes may occur.

Essential Duties and Responsibilities

1. Teach workshops and provide demonstrations and narration to people of all ages and abilities
2. Be a point person/lead instructor and be able to answer questions and give directions to other instructors and TA's
3. Be able to work in a team and independently in the Hot Shop as a glassblower
4. Provide offsite demonstrations with PGC's Hot Wheels mobile glassblowing unit
5. Ability to perform basic coldworking tasks as needed
6. Demonstrates a commitment to diversity, equity, inclusion, and accessibility through continuous development and learning, modeling inclusive behaviors, and proactively managing bias.
7. Performs other work as required

Knowledge, Skills and Abilities

The Hot Glass Instructor should have knowledge of the glassblowing process and be trained as a glassblower. They must work well with diverse groups and audiences, and be able to explain the glassblowing process while working with the general public. Proficiency in teaching hands-on workshops is important to your success in the role.

Education/Experience Requirements

At least 2 years glassblowing experience with a preference for at least 1 year teaching experience. Must be comfortable blowing glass while explaining key processes to the public.

Not sure you meet all our expectations? Don't think of this job description as a mandatory, comprehensive list. If you believe that you could excel in this role, we encourage you to apply. Whether you're new to teaching, returning to work after a gap in employment, or simply looking to transition, we would love to hear from you. Use your cover letter/application email to tell us about your interest in the position and what you could bring to this role.

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Physical Demands

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodation may be used to enable individuals with disabilities to perform the essential job functions. While performing the duties of this job, the employee is regularly required to stand on concrete floors; be able to physically blow glass and coldwork; and talk or hear. The employee may occasionally lift and/or move up to 50 pounds. The work environment characteristics are representative of those an employee encounters in a studio environment.

This position description in no way states or implies that these are the only job duties to be performed by the employee(s) in this position. Employee(s) will be required to follow any other job-related instructions and to perform any other job-related duties requested by persons authorized to give instructions or assignments.

Salary & Benefits

The starting salary for the part-time position is \$25 per hour. Employee will also receive \$125 worth of studio rental time per week that does not accumulate if unused. Employee will be eligible for discounted or free classes. The position starts on September 2 and goes until December 22, 2024. There will be opportunities for yearly incremental raises for those repeating as Temporary Part Time Instructors.

Diversity Statement

PGC is an Equal Opportunity Employer and are dedicated to the goal of building a culturally diverse staff that is committed to teaching and working in a multicultural environment. PGC does not discriminate against individuals on the basis of race, color, sex, sexual orientation, gender identity, religion, disability, age, veteran status, ancestry, or national or ethnic origin in the administration of its educational policies, admissions policies, employment policies, scholarship programs, and other PGC administered programs and activities. All of our employee's points of view are key to our success, and inclusion is everyone's responsibility.

To Apply

Applicants should submit a resume, and a cover letter/introductory email that explains their experience in relation to the work, responsibilities, and qualifications listed here.

All inquiries and resumes should be sent via email to jobsearch@pittsburghglasscenter.org and applications will be reviewed until the position is filled.

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Scan the
code to explore
opportunities
at PGC now



Pittsburgh is the perfect place to live, work, and create.

There are so many reasons why:

- *Pittsburgh Glass Center, a state-of-the-art public access glass art facility*
- *Vibrant, growing, and diverse glass community*
- *Opportunities to work in glass*
 - *Residency, exhibition, and retail opportunities*
 - *Affordable and fun city living*



State-of-the-art studios

Pittsburgh Glass Center (PGC) is internationally recognized as one of the United States' premier glass facilities. Artists from around the world continue to recognize PGC as one of the best facilities for glass artists at any level. They say that the equipment is top notch and the support and welcoming attitude is second to none.

PGC recently updated and doubled the size of the flame, kiln, and cold shops, added a second professional hot shop, a neon and plasma shop and fabrication lab with digital design technology such as a 3D printer, waterjet cutter, laser cutter, and CNC machinery. The studio is public access and available for anyone to rent and create.

Vibrant growing glass community

PGC opened in 2001 and has been growing ever since. Over 60 glass artists have moved to Pittsburgh to live and make their art at Pittsburgh Glass Center or in their own studios. They join our local professional and aspiring glass artists. Together they make up a vibrant community of glass artists, many of whom make a living by selling their art and use PGC as their home studio.

Living in Pittsburgh, Pennsylvania

Also known as the "The City of Bridges," Pittsburgh is a great place to live and is often recognized as one of the most livable cities in the U.S. The median price for a single-family home in the Pittsburgh area is 42.3% less than the national average, while rent is 36.5% lower—meaning that your money goes further here than in other big cities, like New York, Boston and Seattle. Pittsburgh lies within 500 miles of more than half the U.S. population and less than a 90-minute flight from half of North America's population. Driving time to Toledo is 3.5 hours, 2 hours to Cleveland, 4 hours to Detroit, 4.5 hours to DC, and 6 hours to NYC.

The City is home to over 100 museums and a thriving, collaborative arts community that includes iconic organizations like the Carnegie Museum of Art and the Andy Warhol Museum. In Pittsburgh, you can have a life you love at work and outside of it, whether that means biking to the studio, enjoying our many breweries or restaurants with award-winning chefs or relaxing on or near our three signature rivers.

Learn more about our region at www.visitpittsburgh.com and www.pittsburghregion.org/living.



Image by Christopher Klein via Pixabay

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Opportunities to work in glass

PGC has expanded to meet the increasing demand for glass art instruction and creation. Now that we have increased capacity, we need more instructors. Pittsburgh Glass Center is looking for glassmakers of all types to work as instructors and assistants.

PGC offers a variety of classes from 20-minute quick experiences to 2-hour workshops and extended classes for all skill levels from beginner to expert. We partner with local colleges, universities, and public and private schools to offer classes for credit and after school youth programming. We educate nearly 60,000 individuals annually which is why we need your expertise.



Instructors have the most hands-on interaction with the guests, helping them make each piece of art while communicating the process and facilitating a fun atmosphere. The assistants bring bits, put work in the annealers, answer questions, and, in general, help make sure the class runs smoothly. We pride ourselves on offering fair compensation for our instructors and assistants, as well as offering many training opportunities for our glassmakers.

PART TIME TEACHING ASSISTANT (TA) *This position guarantees a specific number of hours per week (typically 10) to assist in workshops and Make-It-Now events. The goal of this position is to progress to an instructor position. Training happens regularly to help with this progression. This position also receives priority scheduling in the hot shop to use compensation hours.*

PART TIME INSTRUCTOR *This position guarantees a specific number of hours per week (typically 20) to instruct and work with the public making objects in workshops and Make-It-Now events. This position receives priority scheduling in the hot shop to use compensation hours. This position starts off seasonal with the potential of becoming a year-round permanent position.*

INDEPENDENT CONTRACTOR *These teaching artists can pick and choose the events they want to work at PGC in any of the studios. This is great for people looking for extra flexibility in their schedule. PGC offers ample opportunities for this position in many roles and it can easily complement any of the other positions to create more working hours if desired. Each instructor and TA must be approved by the studio manager. PGC offers comparable pay for instructors and TAs to other glass studios around the country.*

TECH APPRENTICE *The Technical Apprenticeship (typically 32 hours/week) is an educational work opportunity designed for students who have completed their undergraduate study in glass art (or who have similar experience but have not completed a four-year degree program) and are looking to gain professional studio experience in a state-of-the-art, public-access studio. Unlimited access to all of the studios (when not in use), housing, and a living stipend are all part of the compensation package. Many of PGC's tech apprentices stay in Pittsburgh and continue to work with glass. You can also find graduates of the program at respected glass institutions around the country or running their own successful studios.*



Visit www.pittsburghglasscenter.org/careers or scan the code to learn about these work opportunities and more!